Common Road Infant and Nursery School

Common Road, Pontefract, WF9 3EA
Telephone: 01977 651918 office@commonroad.wakefield.sch.uk

Nursery Application Form

Please complete this form and return it to school with your child's birth certificate and proof of your address as soon as possible.

Pupil's Surname …… Forename(s) ……

Home Address …… **Date of Birth** ……

…… Gender (M/F) ……

Post Code …… Tele ……

Ethnic Origin …… Home Language ……

Religion …… Do you have a social worker?……

Mothers Name …… ……

(Surname) (Forename)

National insurance number……

Mother's Tel……

Father's Name …… ……

(Surname) (Forename)

National insurance number……

Father's Tel……

Do you both live at the same address? Yes/No

Address if different ……

Brothers and Sisters ……

(Names and Ages) ……

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Other Emergency Contacts

Name…… Tel……

Name…… Tel……

Doctor's name …… Surgery Tel ……

Does your child have a medical condition or allergies that we need to be aware of?
e.g. asthma, epilepsy

……

Does your child need medication for this during the day? ……

Has your child attended another setting? e.g. childminder, private nursery etc Yes/No

If so which setting did they attend……

Contact details……

Does your child have any special educational needs ……Yes/No

Please give further details ……

……

Please tell us anything about your child which we need to be aware of

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Work Details:

Mother's work / training address

……

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Tele ……

Father's work /training address

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Tele ……

<u>Which early years offer would you like to access?</u>

☐ 30 hours (for working parents) some charges may be applicable
For 30 hours children will need to bring a packed lunch with plain still water only
Please add your 30 hour code here:_____
Available from www.gov.uk/30-hours-free-childcare

Or

15 hours

☐ Over Mornings (8.30am – 11.30am) or Afternoons (12.15am – 3.15pm)
We will do our best to give you the session of your choice although this cannot always be guaranteed.

Or

☐ *15 hours condensed* some charges may be applicable

e.g. Monday, Tuesday and Wednesday morning

<u>One of our school staff will contact you to discuss the hours you need.</u>

Children will be admitted to our Nursery using our Early Years Admissions Policy. A copy is available from the school office.

Agreement

I would like my child to attend the Nursery Common Road Infant and Nursery School. I understand that regular attendance is important. I agree to bring my child to the Nursery on a regular basis.

To accommodate all children once a session is agreed we will require a 2 week notice period to change hours or patterns of attendance.

I will inform the school if he/she is unable to attend because of illness or other unforeseen circumstances. If I am unable to collect my child I will inform the school of this. I will arrange for an adult, known to my child, to collect him/her on my behalf.

Permissions
Please circle your response

When your child is in our care and if deemed necessary school will deliver first aid in your absence. **Agree** **Disagree**

If your child has a toileting accident at nursery we will change your child to ensure they are comfortable. **Agree** **Disagree**

We take our children out in the local area for walks. If we go further afield on a coach we will write to you and ask you permission. **Agree** **Disagree**

We take our children to local places of interest including the Church and Cenotaph.
We have students who come and work in our school, including in nursery to support them in gaining qualifications. **Agree** **Disagree**

We use photographs to document children's progress in school and display these in nursery. We use images on our school website and on our social media posts to showcase our learning. **Agree** **Disagree**

By signing this form you are agreeing to these permissions.
Please inform the school office if you would like to withdraw permission for any of the above.

Signed …….. Date ……..

Office use only:

Any permissions withdrawn?